**OCI REGISTRATION**

**ELIGIBILITY:** Applicants applying for OCI must be able to prove Indian origin/descent as per documents listed below:

**LIST OF DOCUMENTS REQUIRED FOR OCI REGISTRATION**

**(FIRST TIME APPLICATION)**

**1.** Online OCI Registration Application form fully filled, printed and Part B completed <http://ociindia.nic.in/ociindia/OnlineOCIRegistrationG.jsp>

**2.** Two photographs conforming to Indian Government norms as per specifications mentioned on the website

**3.** Self attested copy of the foreign passport

**4.** Proof of address (utility bill issued within the last 3 months/lease deed/ bank

 Statement, if address mentioned)

**5.** Proof of Indian origin as per your case below

**APPLICANTS INDIAN BY BIRTH**

**If the applicant was Indian by birth**

* Original renunciation/surrender certificate and one photocopy (original will be returned after verification

**If the applicant has held an Indian passport, obtained foreign nationality before May, 2010 but is unable to provide the renunciation/surrender Nationality certificate**

* Sworn affidavit to be submitted

**If the applicant has obtained foreign nationality after May, 2010 and is unable to provide renunciation/surrender nationality certificate due to loss of passport**

* Sworn affidavit to be submitted
* Renunciation of Indian Nationality Certificate
* Original birth certificate (issued at the time of birth) from Indian Municipality or

Panchayat anda self-attested copy (original will be returned after verification)

Recently issued birth certificate(post-dated birth certificates)from Municipality/Panchayat should be duly certified by the DistrictMagistrate/District Collector of the area with name, stamp, seal and contact telephone numbers with area code for verification

**OR**

School leaving certificate (in original),Post-dated School Certificate/School leaving Certificatefrom India should be authenticated by Director of Education/District Magistrate/District Collectorof the area with name, stamp, seal and contact telephone numbers with area code for verification

**APPLICANTS BORN OUTSIDE INDIA APPLYING ON THE BASIS OF PARENTS, GRANDPARENTS OR SPOUSE**

**APPLICANTS SHOULD PROVIDE ATLEAST ONE DOCUMENT TO PROVE LINKAGE AND ATLEAST ONE DOCUMENT TO PROVE THE INDIAN ORIGIN OF THE FAMILY MEMBER CONCERNED**

**Documents to prove linkage with their parents/grandparents or spouse**

* Copy of birth certificate of the applicant (mentioning parents) and birth certificate

of parent(in case applying on the basis of grandparents- father/ mother’s side)

* Copy of marriage certificate (if applying on the basis of spouse)
* Please note that the marriage must have been registered and subsisted for a continuousperiod of not less than two years

**Documents to prove the Indian origin of parents/grandparents or spouse**

* Original birth certificate from Indian Municipality or Panchayat and a self-attested

copy (original will be returned after verification)

* Please note that in case the original birth certificate cannot be provided the Nativity

Certificate should be provided. This should be certified by the District Magistrate/District Collectorof the area with name, stamp, seal and contact telephone numbers with area code for verification

* Copy of the Indian passport of the family member concerned (first, last and endorsed pages)

**ANY ERRORS ON THE PRINTED FORM CANNOT BE MODIFIED BY PEN/PENCIL AT THE TIME OF SUBMISSION AND APPLICANTS ARE ADVISED TO ENSURE ACCURACY OF DETAILS ENTERED IN THE ONLINE FORM**

I hereby certify that I have submitted a complete application and that I know and accept the minimum processing times required for my application. I also understand that during the processof my application I may be asked to submit some more documents.

Date\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_